

Notice of Meeting

Governance and Audit Committee

Monday, 28th April, 2014 at 5.00 pm
in Council Chamber Council Offices
Market Street Newbury

Date of despatch of Agenda: Tuesday, 15 April 2014

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Andy Day / Moira Fraser on (01635) 519459 / (01635) 51904

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Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Governance and Audit Committee to be held on Monday, 28 April 2014
(continued)

To: Councillors Jeff Beck (Chairman), Paul Bryant, Sheila Ellison, Tony Linden, Geoff Mayes, Julian Swift-Hook (Vice-Chairman) and Quentin Webb

Substitutes: Councillors Peter Argyle, Brian Bedwell, Gwen Mason and Tony Vickers

Agenda

Part I	Page No.
1. Apologies To receive apologies for inability to attend the meeting (if any).	
2. Minutes To approve as a correct record the Minutes of the meeting of this Committee held on 10 February 2014.	1 - 6
3. Declarations of Interest To remind Members of the need to record the existence and nature of any Personal, Disclosable Pecuniary or other interests in items on the agenda, in accordance with the Members' Code of Conduct .	
4. Internal Audit Plan 2014-17 (GA2842) <i>Purpose: To outline the work programme for Internal Audit.</i>	7 - 46
5. Request for the Revision of the Constitution (C2758) <i>Purpose: For the Governance and Audit Committee to consider an amendment to the Constitution and make a recommendation to full Council</i>	47 - 52
6. Changes to the Constitution - Part 13 Codes and Protocols (C2776) <i>Purpose: To review and amend sections of Part 13 (Codes and Protocols) i.e. Appendices I (Councillor Call for Action Protocol) and J (Protocol for Council Representation on Outside Bodies) in light of legislative changes, policy changes and recent government guidance.</i>	53 - 74

Andy Day
Head of Strategic Support

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.